

## Article Submission Guidelines for the articles for South Asia Center for Medical Physics and Cancer Research (SCMPCR) Newsletter

### Article Types

- News items, reports, announcements about medical physics activities
- Workshop/Conference announcements
- Reports on current states of Medical Physics activities in South Asian/ African /developing countries.
- Medical Physics Book Reviews
- Scientific article (Featured Articles)- In-depth discussions of topics of your interest.
- Submit anything else you would like to share with the Medical Physics Community.
- Any new topic /idea for combating corona virus through Artificial intelligence
- Future activities/role /idea for South Asia region to develop QMP in these region

### Article Guidelines

- Articles should be provided in Microsoft Word files (.doc or .docx). Do not send articles in PDF format.
- Do not send drafts. Send the final, polished article that has been signed off by all authors applicable persons or departments in your organization.
- Include the name, title, and affiliation of all authors.
- Articles may have section headings and adding pictures with captions are strongly encouraged.

Format:

- News items and announcements – Maximum 1 page (A4 sizes) including graphics, Times New Roman (11 pt)
  - Reports - 1 page (maximum 2 pages) including graphic
  - Invited articles (Scientific/Educational/Professional): Maximum 5 pages (A4 size), Times New Roman (11 pt)
  - Scientific/Technical notes: Maximum 2 pages (A4 size), Times New Roman (11 pt) including graphics and citations.
  - General articles (Educational/Professional): Maximum 2 pages (A4 size), Times New Roman (11 pt)
  - Meet the experts (interview): Maximum 3 pages (A4 size), Times New Roman (11 pt)

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## Graphics/Photos/Figures Guidelines

- You must either own or have permission (in writing, which you include with the submission) for each graphic submitted.
- Do not embed photos, figures, and other graphics in the text of the submission. Include each one in a separate file instead. Maximum number of graphics in each page can be two per page (Five per article).
- Include photo captions of each graphic in a Microsoft Word document (.doc or .docx) correlating the graphic file name and photographer credits.
- Include the names of each person appearing in the photo whenever possible.
- All photos/graphics must be
  - Professional and appropriate to the article
  - Attached as a separate file in the same email as your article
  - File format: GIF, JPG, JPEG
  - Maximum file size: 2-3 MB
  - Quality: High Resolution (Printable quality)

## Article Submission

Please submit the article and graphics to [akhzam@googlemail.com](mailto:akhzam@googlemail.com)

. Place the advertisements in the newsletter: (For advertisement, we need a total guideline for advertisement publishing policy, SCMPCR can take care of it).

**Deadline:** 31st October for January issue and 30 May for June issue.

## Editorial guidelines for South Asia Center for Medical Physics and Cancer Research (SCMPCR) Newsletter

- All the SCMPCR activities and news items (first priority)
- Scientific articles (maximum two per issue): if receive more, priority will be given for the topic of interest and/or quality of writing, rest will be kept for next issue.
- Country Reports: one from each country of south Asian. It can be increased to two with the approval of editorial board.
- News and advertisement item from other association and organizations can be published with the approval of editorial board.
- Advertisement will be collected from companies by an authority officer appointed by the SCMPCR under the advertisement and publishing policy.